



**JUBILEE CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LTD
WEST ANKOLE DIOCESE**

EMPLOYMENT OPPORTUNITY ADVERT

JUBILEE SACCO Limited is a registered Financial Institution under the cooperatives Act, 2020 as amended, Section 78; governed under the cooperative societies' regulations of 1992. The SACCO started in 1997 as a contributory pension and gratuity scheme for the Diocese of West Ankole staff. In 2004, with of the consent and resolution of the synod, the scheme was transformed and registered as a SACCO (Reg. No 7052). The SACCO now has presence in 5 districts of Greater Bushenyi with the main Branch in Bushenyi – Ishaka Municipality.

Our Vision: **"An Economically Empowered Christian Community"**

Job Title: Sales Agents (Re-advised)
Reports to: Marketing and Sales Supervisor
Position: 5 (Five)

Duties and Responsibilities:

Member Recruitment and Business Development

- Identify and recruit new SACCO members.
- Promote the SACCO's products and services to individuals, groups, and organizations.
- Implement strategies for membership growth.
- Conduct field visits, community outreach programs, and marketing campaigns.

Sales and Marketing

- Market savings, loan, and investment products offered by the SACCO.
- Generate sales leads and convert prospects into active members.
- Prepare and deliver presentations on SACCO products and benefits.
- Build and maintain positive relationships with members and prospective clients.
- Respond to member inquiries and provide accurate information about SACCO services.
- Conduct member follow-ups to enhance retention and satisfaction.

Savings Mobilization

- Mobilize and encourage members to increase savings and deposits.
- Promote special savings products and investment opportunities.

Reporting and Record Keeping

- Maintain accurate records of sales activities, member recruitment, and marketing initiatives.
- Prepare weekly and monthly sales reports.
- Track performance against sales targets and recommend improvement measures.
- Any other duties assigned by the supervisor.

Qualifications and experience:

- A Diploma in a business-related field from a recognized university.
- Must have had a credit in mathematics and English at O level at the same sitting.
- Must have excellent customer care, listening and communication skills.
- Must be a person of unquestionable integrity.

Application process

If you meet the above requirements, submit your hand written application, through office of the General Manager attaching detailed curriculum vitae with three referees, copies of certified academic documents, National Identification Card and a day time telephone contact not later than **Wednesday 21st October 2026 at 5:00 pm.**

The cover letter should be address to:

The Chairman Human Resource Committee,
Jubilee SACCO Ltd,
P. O. Box 140, Bushenyi.